

International Conference on Modular Integrated Construction: Innovating Higher Pre-Registration Form

Date:	27 August 2019 (Tuesday)	Time:	9:00 – 17:30 (Registration from 8:30)
Venue:	Meeting Room S421, Hong Kong Convention and Exhibition Centre (HKCEC), 1 Expo Drive, Wanchai, Hong Kong		
Ticket	HKD\$1800/each	HKD\$1500/each (Member of Supporting Organisations)	
Language:	English	Enquires:	(852) 2593 1274 http://www.michigher.com

**Compulsory Field*

Title*	<input type="checkbox"/> Prof <input type="checkbox"/> Dr <input type="checkbox"/> Ir <input type="checkbox"/> Er <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss		
First Name*		Last Name*	
Chinese Name	Origin Country*		
Email*			
Office No	-	Mobile No*	-
Organisation/ Company Name*			
Position			
Area/ Category*	<input type="checkbox"/> Government <input type="checkbox"/> Engineer <input type="checkbox"/> Contractor <input type="checkbox"/> Architect <input type="checkbox"/> Developer <input type="checkbox"/> Surveyor <input type="checkbox"/> Institution <input type="checkbox"/> University <input type="checkbox"/> General Public <input type="checkbox"/> Others, please specify: _____		
Mail Address			
Are you a member of these organisations?	<input type="checkbox"/> HKU <input type="checkbox"/> HKRPF <input type="checkbox"/> Supporting organisation, please specify _____		
I would like an attendance certificate	<input type="checkbox"/> Yes <input type="checkbox"/> No (7 CPD hours is recommended)		
How did you find out about the event?	<input type="checkbox"/> HKU <input type="checkbox"/> HKRPF <input type="checkbox"/> CIC <input type="checkbox"/> Development Bureau <input type="checkbox"/> LinkedIn <input type="checkbox"/> Event website <input type="checkbox"/> Facebook <input type="checkbox"/> Referral <input type="checkbox"/> Newspaper <input type="checkbox"/> Supporting organisation <input type="checkbox"/> Others, please specify: _____		
<input type="checkbox"/> I have enclosed a crossed cheque of amount \$ _____ Bank Name _____ with Cheque Number _____			

Note: One Marketing Limited will collect admission fee on behalf of Hong Kong Real Property Federation.

Payment Method

By Post: Please return the completed Pre-Registration form with a crossed cheque payable to "One Marketing Limited" and mail to **Room 3521, 35/F, Regus, Central Plaza, 18 Harbour Road, Wanchai, Hong Kong.**

By Email: deposit cheque to **Shanghai Commercial Bank #025-341-82-06079-5**, then email form and deposit slip to info@michigher.com

Chief Supporting Organisations:



發展局
Development Bureau



Funded by:



Terms & Conditions:

REGISTRATION AND PAYMENT

- Pre-registration will only be confirmed upon receipt of full payment.
- For online payment, your credit card will be billed in Hong Kong Dollars. Credit card issuing bank may charge you an international transaction fee, depending on the currency of the credit card. Please check with your credit card issuing bank for details of charges.
- For offline payment, you will receive an acknowledgment email with payment instructions, after submission of pre-registration form online. Payment must be made within 14 days upon receipt of acknowledgement email, otherwise Conference Secretariat reserves the right to disqualify the pre-registration. Alternatively, participants may mail in the Pre-Registration form together with cheque to Conference Secretariat office as stated above.

POLICY FOR SUBSTITUTIONS, CANCELLATIONS AND NO SHOW

- Registrations are confirmed when participants receive a confirmation email from the Conference Secretariat. If you have not received an email confirmation prior to the commencement of the conference, it is the participants' responsibility to contact our Conference Secretariat by email: info@michigher.com or by phone at +852 2593 1274 or +852 9182 3610, to confirm the seat.
- Registrations must be paid in full at least two working days before the commencement of the conference. Should the conference fee remain outstanding, the organiser reserves the right to refuse entrance to the event.
- All cancellation requests must be made in writing and be confirmed by email from Conference Secretariat. An administration fee HKD100 will be charged for any cancellation of confirmed enrolment made on or before 31 July 2019. Refund of the conference fee (less an administration fee of HKD100 per person) will be given for cancellation received on or before 31 July 2019. No refunds will be given for cancellations received after 31 July 2019.
- For those who have paid in full for pre-registration but unable to get a seat to the conference, they shall receive the full amount refund. Conference Secretariat will send refund cheque via mail. Please allow 4 to 6 weeks for refund processing.
- Full amount will still be charged for no show or cancellation made after 31 July 2019.
- Participants whose payment method is "by cheque or bank transfer" but have not completed the payment process by event day is liable to settle full payment.
- Substitutions are allowed. Please notify our Conference Secretariat by email: info@michigher.com or by phone at +852 2593 1274 or +852 9182 3610 on or before 16 August 2019.
- The organiser reserves the right to change the venue, date, programme or speakers of the event without prior notice. Should there be any disputes, the organiser reserves the final right of decision.

Declaration

I hereby declare that all information provided in this registration form is accurate and complete. I acknowledge that this information will be used in the event registration process and that any misrepresentation will disqualify my registration to event.

I agree and understand to the Terms and Conditions as stated above.

Applicant's Signature		Date	
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